ഗവ.മെഡിക്കൽ കോളേജ്, ഇടുക്കി
ഇടുക്കി കോളനി പി. ഒ
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GOVERNMENT MEDICAL COLLEGE,IDUKKI

Idukki Colony, P.O.
Idukki- 685602
Email: **gmciprincipal@gmail.com**

Instructions to candidates allotted for MBBS admission at Government Medical College, Idukki for 2022-23

1. **Reporting Venue Location**: The candidate in person should report to the **Principal Office building** with the original documents (appended in the check list below) to complete the admission Process as per the notified dates announced by Counselling committee of CEE Kerala or MCC, New Delhi.
(Note: The exact reporting location is very near to the Principal office, which is the Lecture Hall number- 1 near Pharmacology Department and marked as ROOM No1.)

2. The students should **download the check list and proforma forms and fill up all details and submit it along with the original documents at the time of reporting** to the college. Take two sets of photocopies of all certificates and documents, also take two recent stamp size photos.

3. The students coming for admission are requested to **report by 10 am and before 12 noon** on the reporting day. All are requested to follow all COVID 19 protocols including social distancing, mask and sanitizer usage.

4. The candidate should **send the scanned copies of the certificates** (all the documents as per the order in the checklist should be merged and converted into a single pdf file and thus uploaded as a single file) and along with filled biodata form, photo and signature of the candidate to the email id: uggmcidukki2022@gmail.com
   Steps and details regarding uploading of documents is as below:

   ❖ All scanned documents should be uploaded in PDF format in a single page with File name as "MBBS followed by the student name" eg MBBS MOHAN MATHEW. The first page of scanned document should be the duly filled up check list proforma followed by all other documents mentioned in the check list proforma in the same chronological order.

   ❖ The scanned photo and signature of the candidate should be in JPEG format with name and course of the candidate with size less than 300Kb.
   Resolution Photo – 300W x 400H
   Resolution Signature – 150H x 200W

5. Make print-outs of the various **admission forms and declaration forms** published along with this instruction in the college website on one side of the A4 sheet and **fill them up from your home**, so that admission process at the College can be smooth as mentioned in the point 2 above.

6. All Candidates **should bring the Advance Fee Receipt (Institutional copy) made at the CEE Office** at the time of Allotment (not applicable for AIQ candidates admitted through MCC).

The fee details for MBBS admissions 2022-23 are mentioned below

Fee Particulars Per Year	AIQ Fee	AIQ SC/ST/OEC/Registered Fisherman (Only for Kerala state candidates Only)	State Quota General	State Quota SC/ST/OEC/Registered Fisherman
Tuition Fees	Rs. 22050/-		Rs. 22050/-(CEE)	
Miscellaneous Fees	Rs. 1660/-		Rs. 1660/- (CEE)	
Van Fees	Rs. 1660/-		Rs. 1660/-(CEE)	
Caution Deposit	Rs. 2210-	Rs. 2210/-	Rs. 2210-(CEE)	Rs.2210/-
ID Card	Rs. 100/-	Rs. 100/-	Rs. 100/-	Rs.100/-
University Reg. Fee	Rs. 2520/-	Rs. 2520/-	Rs. 2520/-	Rs. 2520/-
Total Fees	**Rs. 30200/-***	**Rs 4830/-***	**Rs.2620/-***	**Rs. 4830/-***

NOTE: Amount marked with * is the part of fee amount to be paid at the time of reporting to college through the following mode of payment depending whether your All India Quota/ State Quota Candidate as mentioned below:-

Mode of Payment for All India Quota Candidates allotted by MCC: Candidate should deposit the fee amount marked with * at State Bank of India, Painavu branch, Idukki. This branch is located on the way to the medical college at Painavu. Candidate first pay the amount and thereafter report at the medical college for admission only with the original fee receipt received from the bank. The amount is to be paid in the account of the Principal, Government Medical College, Idukki. The necessary directions have been given to the SBI, Painavu bank branch from principal office.

Mode of Payment for State Quota Candidates allotted by CEE, Kerala: Candidate should pay the fee amount marked with * by cash only at cash counter in college office.

Note - The amounts marked with CEE in brackets, has to be paid by the candidate directly to CEE as instructed in the allotment memo of CEE.

> **PTA, Library, Hostel and Mess Fees** will be **Extra** and has to be paid later but before the commencement of the classes as directed by the principal.

7.   The details of college admission fee is provided in the table above and it mentions the fees depending on the category of the candidate and whether the candidate is allotted through All India Quota by MCC or through state quota by CEE, Kerala. (Example : Rs. 2620/- for State Quota candidates under general category and Rs. 4830/- for state quota candidates belonging to SC/ST/OEC, etc. as mentioned in the fee table above)

8. E-Grants: Fee concession and Refund of fee is availed through **E-Grants Scholarship**. Hence SC/ST/OEC (No Income Limit) SERBC/FC (Below one Lakh) students (Kerala) should apply for E-grantz Scholarship through Akshya centre with in one week after starting the class and submit the hard copy of application along with the relevant documents in Academic Section in time otherwise college fee will be levied as usual.

9. Students are directed **to file online anti-ragging affidavit** at http://antiragging.in and **bring the print of reference number/acknowledgement received** after successful registration to the college office while coming for reporting. Instructions for the filing the online antiragging affidavit is available in the college website in the pdf file "step by step guide on how to fill an online anti-ragging undertaking". (Note the AISHE CODE for Government Medical College Idukki is C-55343, and the nearest police station is Cheruthoni Police Station, please use this two informations while filing the affidavit online).

10. In addition to the above online affidavit, students should download two more undertaking namely **anti-ragging undertaking** and **anti-dowry undertaking** (both undertaking uploaded on the college website), and submit both with their and parents signature while reporting to college for admission.

11. The candidates should execute a bond in the prescribed format of CEE (uploaded on the college website) regarding the payment of Liquidated damages/ /penalty for violation of the conditions as per rules set by Government of Kerala. All matters to be typed in the bond paper only, in stamp paper worth Rs. 200 (preferably use 4 stamp paper sheets of Rs.50/- each)

Visit the college website http://www.gmci.in/ for any updates/notifications on joining and commencement of the classes after allotment.

For admission related inquiry either contact by e-mail gmciprincipal@gmail.com or Phone 04862-233075, 76.

NOTE: The candidates should confirm that the original documents are arranged in the same order as mentioned in the checklist for documents submission before leaving Room No1. Thereafter the candidate has to proceed for document verification at Room No.2.

CHECK LIST FOR DOCUMENTS TO BE PRODUCED AT TIME OF MBBS ADMISSION 2022
(Documents to be arranged in the following order)

Sl No.	Document	Office Use	
1	Filled and signed Biodata, anti-ragging and anti-dowry undertakings	Yes	No
2	**Payment Slip (Paid to the CEE)- Only for State Quota candidates**	Yes	No
3	**Payment Slip (Paid at the SBI, Painavu branch to the A/C of Principal Govt. Medical College, Idukki)- Original –Only for AI Quota candidates**	Yes	No
4	**Allotment /Admission Memo (issued by MCC/CEE) - 2 copy**	Yes	No
5	Rank letter or Score Card (issued by NEET,CEE)	Yes	No
6	Mark Data Sheet (by CEE)	Yes	No
7	NEET Result Sheet (by NEET)	Yes	No
8	Admit Card (issued by NEET UG 2022)	Yes	No
9	10th pass certificate (Original)	Yes	No
10	10th mark list (CBSE, ICSE , state board) (Original)	Yes	No
11	Document to Prove Date of Birth (if matriculation certificate does not bear the same)	Yes	No
12	12th pass certificate (Original)	Yes	No
13	**12th mark list (CBSE, ICSE, state board) (Original)**	Yes	No
14	**Transfer Certificate from institution last studied or Certificate from the institution that they do not provide transfer certificate** (Original)	Yes	No
15	Course & Conduct Certificate (Original)	Yes	No
16	**Caste Certificate in case of Reservation Category as per MCC/CEE prospectus 2022** (Original)	Yes	No
17	Nativity Certificate (State quota)	Yes	No
18	Eligibility certificate for boards other than VHSC, HSC, THSC, CBSE/ICSE from Higher Education department, Govt. of Kerala*(Original)	Yes	No
19	Migration Certificate (if applicable) (Original)	Yes	No
20	Equivalence Certificate from KUHS (if required)* (Original)	Yes	No
21	**Physical Fitness Certificate in the relevant format (CEE Kerala UG prospectus 2022) from a doctor not below the rank of an Assistant Surgeon** (Original)	Yes	No
22	Vaccination certificate (Hepatitis B,MMR & Chicken pox) (Original)	Yes	No
23	**Non Creamy Layer Certificate, Income certificate, EWS Certificate- if applicable as per format of CEE/MCC** (Original)	Yes	No
24	**For candidates claiming PWD status, Certificates from the appropriate authority as per NMC/CEE/MCC norms** (Original)	Yes	No
25	Bond in stamp paper worth Rs. 200 (All matters to be typed in the bond paper only, preferably use 4 stamp paper sheets of Rs.50/- each (Original)	Yes	No
27	Candidates ID and address proof like Aadhar card (only photocopy)	Yes	No
28	Uploading of the scan of all above documents to uggmcidukki2022@gmail.com (done /not done)	Yes	No
29	Filed online affidavit at http://antiragging.in and received its acknowledgment	Yes	No

^ Eligibility certificate from Kerala Univeristy of Health Sciences in the case of candidates who have passed a qualifying examination other than Kerala HSE/VHSE/CBSE/CISCE for admission in KUHS affiliated colleges.*Equivalency certificate is applicable for candidates who have passed 12th from state boards other than Kerala. Such candidates should go to the higher secondary board Trivandrum with photocopy of their 12th and TC and apply for equivalency certificate at the earliest.